

MINUTES OF MEETING

**BOGGY BRANCH COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING MINUTES**

Thursday, April 21, 2022 at 10:45 a.m.

14785 Old St. Augustine Road, Suite 3

Jacksonville, FL 32258

Board Members present at roll call in person or via speaker phone:

Kelly White	Chairperson
Andy Hagan	Vice Chairperson
James Stowers	Assistant Secretary

Also, present in person or via phone:

Vivian Carvalho	District Manager-PFM Group Consulting LLC	
Katie Buchanan	District Counsel-Kutak Rock LLP	
Mike Veazey	ICI Homes- Project Manager	
Amy Champagne	PFM Group Consulting LLC	(via phone)
Keith Donnely	David Weekly Custome Homes	(via phone)
Jim Vanderwood	Assistant Secretary	(joined meeting at 11:01 a.m. via phone)

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll

The meeting was called to order at 10:49 a.m. Ms. Carvalho proceeded with roll call and confirmed quorum to proceed with the meeting. Those in attendance are outlined above.

Public Comment Period

There were no members of the public present or via speakerphone.

SECOND ORDER OF BUSINESS

General Business Matters

**Consideration of Minutes of the
January 20, 2022, Board of
Supervisors Meeting**

The Board reviewed the Minutes of the January 20, 2022 Board of Supervisors' Meeting.

ON MOTION by Ms. White, seconded by Mr. Hagan, with all in favor, the Board approved the Minutes of the January 20, 2022 Board of Supervisor's Meeting.

Consideration of Resolution 2022-03, Approving a Preliminary Budget for Fiscal 2023 and Setting a Public Hearing Date [Suggested Date, July 21, 2022]

Ms. White spoke with Ms. Champagne about adopting the budget to establish a cap for purposes of notice. Ms. White suggested a contingency line be added to the Budget for an amount of \$632,666.00 to have a notice cap of \$1,750.00 net assessment per unit. The meeting will take place at 10:45 a.m. on July 21, 2022 at this location.

ON MOTION by Mr. Hagan, seconded by Mr. Stowers, with all in favor, the Board approved the Preliminary Budget for Fiscal 2023 and Setting a Public Hearing Date for July 21, 2022 at this location at 10:45 AM.

Ratification of Retention & Fee Agreement for District Counsel Services

Ms. Carvalho requested a motion to ratify the retention & fee agreement.

ON MOTION by Mr. Stowers, seconded by Mr. Hagan, with all in favor, the Board ratified the Retention & Fee Agreement for District Counsel Services.

Ratification of Direct Purchase of Materials for the District Construction Project

Ms. Carvalho requested a motion to ratify the purchase.

ON MOTION by Mr. Stowers, seconded by Mr. Hagan, with all in favor, the Board ratified Direct Purchase of Materials for the District Construction Project.

**Ratification of Change Order # 6
for Phase 1A Contract with
Vallencourt Construction Co., Inc.**

Ms. Carvalho requested a motion to ratify the change order.

ON MOTION by Mr. Stowers, seconded by Ms. White, with all in favor, the Board ratified Change Order # 6 for Phase 1A Contract with Vallencourt Construction Co., Inc.

**Ratification of Work Authorization
No. #6 for Phase 1B- COJ
Inspection Services**

Ms. Carvalho requested a motion to ratify the work authorization.

ON MOTION by Mr. Hagan, seconded by Mr. Stowers, with all in favor, the Board ratified the Work Authorization No. #6 for Phase 1B- COJ Inspection Services.

**Ratification of Work Authorization
No. #7 for Phase 1B- Platting
Services**

Ms. Carvalho requested a motion to ratify the work authorization.

ON MOTION by Mr. Stowers, seconded by Mr. Hagan, with all in favor, the Board ratified the Work Authorization No. #7 for Phase 1B- Platting Services.

**Ratification of Work Authorization
No. #8 for Stormwater Needs
Analysis**

Ms. Carvalho requested a motion to ratify the work authorization.

ON MOTION by Ms. White, seconded by Mr. Stowers, with all in favor, the Board ratified Work Authorization No. #8 for Stormwater Needs Analysis.

**Ratification of Requisitions No. 61-
80**

Ms. Carvalho requested a motion to ratify Requisitions No. 61 - 80.

ON MOTION by Mr. Stowers, seconded by Mr. Hagan, with all in favor, the Board ratified Requisition No. 61-80.

**Ratification of Funding Request
No. 39-44**

Ms. Carvalho requested a motion to ratify Funding Request No. 39-44.

ON MOTION by Mr. Hagan, seconded by Mr. Stowers, with all in favor, the Board ratified Funding Request No. 39-44.

**Review of District Financial
Statements**

The Board reviewed the District Financial Statements as of February 28, 2022.

THIRD ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel – No report

District Engineer – No report

District Manager- Ms. Carvalho stated that they will proceed with noticing the landowner of the assessments for the FY 2023 Budget. The next scheduled meeting is July 21, 2022.

Audience comments and Supervisors Requests

Ms. White noted that the bond funds have been exhausted and the project is funded by the developer.

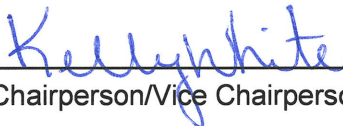
FOURTH ORDER OF BUSINESS

Adjournment

There were no additional items to discuss. Ms. Carvalho requested a motion to adjourn.

ON MOTION by Ms. White, seconded by Mr. Hagan, with all in favor, the April 21, 2022 Board of Supervisors' Meeting of the Boggy Branch Community Development District was adjourned at 11:10 a.m.


Secretary/Assistant Secretary


Chairperson/Vice Chairperson