

MINUTES OF MEETING

**BOGGY BRANCH COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING MINUTES
Thursday, April 20, 2022 at 11:00 a.m.
14775 Old St. Augustine Road, Suite 3
Jacksonville, FL 32258**

Board Members present at roll call in person or via speaker phone:

Kelly White	Chairperson	
Andy Hagan	Assistant Secretary	
Jon Morris	Assistant Secretary	(via phone)
James Stowers	Vice Chairperson	
Len Jaffe	Assistant Secretary	(via phone)

Also, present in person or via phone:

Vivian Carvalho	District Manager-PFM Group Consulting LLC	
Jorge Jimenez	Assistant DM- PFM Group Consulting LLC	(via phone)
Amy Champagne	District Accountant- PFM Group Consulting LLC	(via phone)
Katie Buchanan	District Counsel-Kutak Rock LLP	
Mike Veazey	ICI Homes	

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll

The meeting was called to order at 11:00 a.m. Ms. Carvalho proceeded with roll call and confirmed quorum to proceed with the meeting. Those in attendance are outlined above.

Public Comment Period

There were no members of the public present or via speakerphone.

SECOND ORDER OF BUSINESS

**General Business Matters
Consideration of Minutes of the
March 9, 2023, Board of
Supervisors Meeting**

The Board reviewed the Minutes of the March 9, 2023 Board of Supervisors' Meeting.

ON MOTION by Ms. White, seconded by Mr. Hagan, with all in favor, the Board approved the Minutes of the March 9, 2023 of Supervisor's Meeting.
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Consideration of Resolution 2023-05, Election of Officers

Ms. White suggested that she remain as Chair and Mr. Stowers be made Vice Chair with everyone else holding the same positions.

ON MOTION by Mr. Hagan, seconded by Mr. Stowers, with all in favor, the Board approved Resolution 2023-05, Election of Officers with Kelly White as Chair, James Stowers as Vice Chair, Vivian Carvalho as Secretary, Jon Morris, Len Jaffe, Andy Hagan, and Venessa Ripoll as Assitnat Secretaries, Jennifer Glasgow as Treasurer, and Amanda Lane as Assistant Treasurer.

Ms. Carvalho stated that Mr. Morris was sworn in at the last meeting. Mr. Morris opted to waive compensation.

Consideration of Resolution 2023-06, Approving a Preliminary Budget for Fiscal Year 2024 and Setting a Public Hearing Date [Suggested Date, July 20, 2023]

Ms. Carvalho stated that Proposed Budget for FY 2024 reflect a Net Revenue of \$513,268.00. Ms. White noted that Phase 1A will be on-roll and Phase 2B will be off-roll.

ON MOTION by Mr. Hagan, seconded by Mr. Stowers, with all in favor, the Board approved Resolution 2023-06, Approving a Preliminary Budget for Fiscal Year 2024 as presented and Setting a Public Hearing Date for July 20, 2023 at 12:00 p.m. at this location.

Ratification of Change Orders Nos. 10 – 12 with Vallencourt Construction Co., Inc.

ON MOTION by Ms. White, seconded by Mr. Stowers, with all in favor, the Board ratified Change Orders Nos. 10 – 12 with Vallencourt Construction Co., Inc.

Ratification of Requisitions Nos. 183 – 187

ON MOTION by Mr. Hagan, seconded by Mr. Stowers, with all in favor, the Board ratified Requisitions Nos. 183 – 187.

**Ratification of Funding Request
No. 65**

ON MOTION by Mr. Stowers, seconded by Mr. Hagan, with all in favor, the Board approved Funding Request No. 65.

**Ratification of Payment
Authorizations Nos. 74-77**

ON MOTION by Mr. Hagan, seconded by Mr. Stowers, with all in favor, the Board ratified Payment Authorizations Nos. 74-77.

**Review of District Financial
Statements**

The Board reviewed the District Financial Statements.

THIRD ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel – No report

District Engineer – Not present

District Manager- Ms. Carvalho stated the next scheduled meeting is July 20, 2023 at 12:00 p.m. at this location.

**Audience comments and
Supervisors Requests**

Ms. White stated that some revisions were needed for the FY 2023 Adopted Budget due to unanticipated expenses.. The Board discussed the direct bill schedule.

ON MOTION by Ms. White, seconded by Mr. Hagan, with all in favor, the Board approved the Revised Adopted Budget FY 2023 for \$443,914.00

ON MOTION by Ms. White, seconded by Mr. Hagan, with all in favor, the Board approved PFM sending a revised direct bill schedule for the remaining balance of the Budget FY 2023 in 2 payment installments for June 15, 2023 and July 15, 2023, respectively.

FOURTH ORDER OF BUSINESS

Adjournment

There were no additional items to discuss. Ms. Carvalho requested a motion to adjourn.

ON MOTION by Ms. White, seconded by Mr. Stowers, with all in favor, the April 20, 2023 Board of Supervisors' Meeting of the Boggy Branch Community Development District was adjourned at 11:15 a.m.


Secretary/Assistant Secretary


Chairperson/Vice Chairperson