

**MINUTES OF MEETING
BOGGY BRANCH
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Boggy Branch Community Development District held a Regular Meeting on February 2, 2021 at 11:00 a.m., at the offices of England-Thims & Miller, Inc., located at 14775 Old St. Augustine Road, Jacksonville, Florida 32258.

Present were:

Kelly McCarrick	Chair
Andy Hagan	Vice Chair
James (Jim) Vanderwoud	Assistant Secretary
James Stowers	Assistant Secretary

Also present were:

Craig Wrathell	District Manager
Howard McGaffney	Wrathell, Hunt and Associates, LLC
Katie Buchanan	District Counsel
Scott Wild	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Wrathell called the meeting to order at 11:04 a.m. He noted that, although the agenda listed the meeting time as 11:30 a.m., the meeting time was advertised to commence at 11:00 a.m.

Supervisors McCarrick, Hagan, Vanderwoud and Stowers were present, in person. Supervisor Jaffe was not present.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Consideration of Resolution 2021-08,
Ratifying, Confirming, and Approving the
Sale of the Boggy Branch Community**

Development District Special Assessment Bonds, Series 2021; Ratifying, Confirming, and Approving the Actions of the Chairman, Vice Chairman, Treasurer, Secretary, Assistant Secretaries, and All District Staff Regarding the Sale and Closing of the Boggy Branch Community Development District Special Assessment Bonds, Series 2021; Determining Such Actions as Being in Accordance With the Authorization Granted by the Board; Providing a Severability Clause; and Providing an Effective Date

Mr. Wrathell presented Resolution 2021-08 and read the title.

On MOTION by Ms. McCarrick and seconded by Mr. Vanderwoud, with all in favor, Resolution 2021-08, Ratifying, Confirming, and Approving the Sale of the Boggy Branch Community Development District Special Assessment Bonds, Series 2021; Ratifying, Confirming, and Approving the Actions of the Chairman, Vice Chairman, Treasurer, Secretary, Assistant Secretaries, and All District Staff Regarding the Sale and Closing of the Boggy Branch Community Development District Special Assessment Bonds, Series 2021; Determining Such Actions as Being in Accordance With the Authorization Granted by the Board; Providing a Severability Clause; and Providing an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

Consideration of England, Thims & Miller, Inc., Work Authorization No. 1 – COJ Inspection Services and Contract Administration

Mr. Wild presented the England, Thims & Miller, Inc., Work Authorization No. 1.

On MOTION by Mr. Stowers and seconded by Mr. Vanderwoud, with all in favor, the England, Thims & Miller, Inc., Work Authorization No. 1 – COJ Inspection Services and Contract Administration, in the amount of \$142,150, was approved.

FIFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of December 31, 2020

Mr. Wrathell presented the Unaudited Financial Statements as of December 31, 2020

On MOTION by Mr. Vanderwoud and seconded by Ms. McCarrick, with all in favor, the Unaudited Financial Statements as of December 31, 2020, were accepted.

SIXTH ORDER OF BUSINESS

Approval of January 5, 2021 Continued Public Hearing and Regular Meeting Minutes

Mr. Wrathell presented the January 5, 2021 Continued Public Hearing and Regular Meeting Minutes.

On MOTION by Mr. Vanderwoud and seconded by Mr. Stowers, with all in favor, the January 5, 2021 Continued Public Hearing and Regular Meeting Minutes, as presented, were approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Hopping Green & Sams, P.A.*

Ms. Buchanan discussed the District's formal processes for purchasing construction materials identified in construction contracts to effect tax-exempt purchases.

On MOTION by Mr. Hagan and seconded by Mr. Stowers, with all in favor, authorizing the Chair or Vice Chair to execute construction-related Purchase Orders and corresponding Change Orders, was approved.

B. District Engineer: *England, Thims & Miller, Inc.*

Mr. Wild presented Vallencourt Construction Co. Inc.'s Pay Request #1 and discussed the requisition process.

On MOTION by Ms. McCarrick and seconded by Mr. Stowers, with all in favor, authorizing the Chair or Vice Chair to execute Pay Requisition #1, in the amount of \$159,073.21; and authorizing the Chair or Vice Chair to execute all future pay requisitions drawn from the \$1.9 million bond funds, subject to Engineers’ Requisitions receiving approval from both the Ryals Creek CDD and Boggy Branch CDD District Engineers, was approved.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE: March 4, 2021 at 2:30 P.M., at office of ICI, 14785 Old St. Augustine Rd., Suite 3, Jacksonville, Florida 32258**
 - **QUORUM CHECK**

The next meeting will be held on March 4, 2021.

EIGHTH ORDER OF BUSINESS

Board Members’ Comments/Requests

Ms. McCarrick asked for clarification regarding bond funds and Developer contributions held by Boggy Branch CDD and Ryals Creek CDD. Ms. Buchanan stated that, when the \$1.9 million is expended, the District would be required to deposit an amount sufficient to maintain a floor of \$750,000 with Ryals Creek CDD. Discussion ensued regarding the agreement, the construction draw process and the order in which each of the bond funds would be utilized by the District, in conjunction with Ryals Creek CDD, for the Phase I project.

NINTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

TENTH ORDER OF BUSINESS

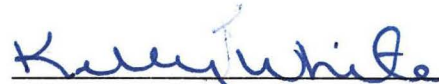
Adjournment

On MOTION by Mr. Vanderwoud and seconded by Ms. McCarrick, with all in favor, the meeting adjourned at 11:21 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair