

MINUTES OF MEETING

**BOGGY BRANCH COMMUNITY DEVELOPMENT DISTRICT
SPECIAL BOARD OF SUPERVISORS' MEETING MINUTES
Thursday, March 9, 2023 at 11:00 a.m.
14785 Old St. Augustine Road, Suite 3
Jacksonville, FL 32258**

Board Members present at roll call in person or via speaker phone:

Kelly White	Chairperson
Andy Hagan	Vice Chairperson
James Stowers	Assistant Secretary

Also, present in person or via phone:

Vivian Carvalho	District Manager-PFM Group Consulting LLC	
Venessa Ripoll	District Manager- PFM Group Consulting LLC	(via phone)
Amy Champagne	District Accountant- PFM Group Consulting LLC	(via phone)
Katie Buchanan	District Counsel-Kutak Rock LLP	(via phone)
Scott Wild	District Engineer- England-Thims & Miller	
Mike Veazey	ICI Homes	
Keith Donnely	David Weekley Homes	

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll

The meeting was called to order at 11:05 a.m. Ms. Carvalho proceeded with roll call and confirmed quorum to proceed with the meeting. Those in attendance are outlined above.

Public Comment Period

There were no members of the public present or via speakerphone.

SECOND ORDER OF BUSINESS

General Business Matters

**Consideration of Minutes of the
January 19, 2023, Board of
Supervisors Meeting**

The Board reviewed the Minutes of the January 19, 2023 Board of Supervisors' Meeting.

ON MOTION by Ms. White, seconded by Mr. Hagan, with all in favor, the Board approved the Minutes of the January 19, 2023 of Supervisor's Meeting.

**Review and Consideration of the
Proposals for Southeast Quadrant
Residential Phase 1C**

Mr. Wild provided an overview of the results that were due on March 1. He mentioned that there was a bid tabulation in the agenda package. The ranking of the proposals were as follows; 1. Vallencourt, 2. W. Gardner, 3. Petticoat Schmitt, 4. Besch & Smith.

ON MOTION by Ms. White, seconded by Mr. Hagan, with all in favor, the Board accepted the rankings of the Proposals for Southeast Quadrant Residential Phase 1C, with Vallencourt as the #1 ranked proposer.

Notice of award letters will be prepared by Mr. Wild.

**Ratification of Requisitions Nos.
174 – 182**

ON MOTION by Ms. White, seconded by Mr. Stowers, with all in favor, the Board ratified Requisitions Nos. 174 – 182.

**Ratification of Funding Request
Nos. 64**

ON MOTION by Ms. White, seconded by Mr. Stowers, with all in favor, the Board ratified Funding Request Nos. 64.

**Ratification of Payment
Authorizations Nos. 68-73**

ON MOTION by Ms. White, seconded by Mr. Stowers, with all in favor, the Board ratified Payment Authorizations Nos. 68-73.

**Review of District Financial
Statements**

The Board reviewed the District Financial Statements as of January 31, 2023.

THIRD ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel – No report

District Engineer – No report

District Manager- Ms. Carvalho stated the next scheduled meeting is April 20, 2023 at 11:00 a.m. at this location.

**Audience comments and
Supervisors Requests**

There was a nomination of Mr. John Morris for the vacant seat on the Board.

ON MOTION by Ms. White, seconded by Mr. Hagan, with all in favor, the Board approved the nomination of Mr. Morris.

FOURTH ORDER OF BUSINESS

Adjournment

There were no additional items to discuss. Ms. Carvalho requested a motion to adjourn.

ON MOTION by Ms. White, seconded by Mr. Hagan, with all in favor, the March 9, 2023 Special Board of Supervisors' Meeting of the Boggy Branch Community Development District was adjourned at 11:15 a.m.



Secretary/Assistant Secretary



Chairperson/Vice Chairperson