

MINUTES OF MEETING

**BOGGY BRANCH COMMUNITY DEVELOPMENT DISTRICT
AUDITOR SELECTION COMMITTEE MEETING MINUTES
Thursday, April 18, 2024, at 12:00 p.m.
14775 Old St. Augustine Road
Jacksonville, FL 32258**

Board Members present at roll call in person or via speaker phone:

Kelly White	Committee	
James Stowers	Committee	
KC Middleton	Committee	
Jon Morris	Committee	(via phone)

Also, present in person or via phone:

Vivian Carvalho	District Manager - PFM Group Consulting LLC	
Venessa Ripoll	District Manager - PFM Group Consulting LLC	(via phone)
Jorge Jimenez	ADM - PFM Group Consulting LLC	(via phone)
Jennifer Glasgow	District Accountant - PFM Group Consulting LLC	(via phone)
Rachel Proctor	District Accountant – PFM Group Consulting LLC	
(via phone)		
Scott Wild	District Engineer- England-Thims & Miller	
Mike Veazey	Project Manager - ICI Homes	
Nika Hosseini	District Counsel - Cobb Cole	(via phone)
April Rayens	Homeowner	(via phone)
Will Rayens	Homeowner	(via phone)
Jodi Kelly	Homeowner	
Victoria Shafer	Homeowner	(via phone)

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll

The meeting was called to order at 12:44 p.m. Ms. Carvalho proceeded with roll call and confirmed quorum to proceed with the meeting. Those in attendance are outlined above.

Public Comment Period

There were no public comments.

SECOND ORDER OF BUSINESS

General Business Matters

Review and Approval of Audit Documents

The Audit Selection Committee reviewed the Audit RFP Notice, the Instructions to Proposers, and the Evaluation Criteria with and without price.

Ms. Carvalho stated historically the Committee has moved forward with the Evaluation Criteria with price.

ON MOTION by Ms. White, seconded by Mr. Middleton, with all in favor, the Board approved the Audit RFP Notice, the Instructions to the Proposers, and the Evaluation Criteria with price.

No further items were brought before the Committee.

Ms. Carvalho recommended having the RFP due date prior to the July 11, 2024, Board Meeting.

Ms. Carvalho called for a motion to adjourn.

ON MOTION by Ms. White, seconded by Mr. Stowers, with all in favor, the April 18, 2024, Auditor Selection Committee of the Boggy Branch Community Development District was adjourned at 12:46 p.m.


Secretary/Assistant Secretary


Chairperson/Vice Chairperson